

DIVISION 8

SPEC CHECKLIST

General Requirements

- ☐ Hardware schedule complete (by opening/set)
- ☐ Owner keying requirements confirmed
- ☐ Coordinate electrified hardware with Division 26
- ☐ ADA compliance checked
- ☐ Fire rating requirements met (UL listed hardware)
- ☐ Security / access control requirements verified

Hardware Sets

- ☐ Hardware groups created by door function
- ☐ ANSI/BHMA grade confirmed (Grade 1/2/3)
- ☐ Hardware finishes coordinated

Locks & Latches

- ☐ Lock type specified (mortise/cylindrical/deadbolt/etc.)
- ☐ Function confirmed (office, classroom, storeroom, etc.)
- ☐ Handing/backset dimensions correct
- ☐ Grade confirmed

Hinges & Pivots

- ☐ Hinge type (standard, heavy duty, continuous, pivot)
- ☐ Bearing type & quantity per door verified
- ☐ Finish coordinated
- ☐ Fire rating compliance

Closers

- ☐ Closer type (surface, concealed, overhead, floor)
- ☐ Spring strength & mounting confirmed
- ☐ Hold-open or non-hold-open specified
- ☐ ADA compliance checked (opening force)
- ☐ Finish & cover style confirmed

Exit Devices

- ☐ Device type (rim, SVR, CVR, mortise)
- ☐ Function & trim type correct
- ☐ Electrified options coordinated
- ☐ Fire rating & dogging method confirmed

Electrified / Access Control Hardware

- ☐ Electric strikes, mag locks, operators identified
- ☐ Power transfer devices included
- ☐ Access control requirements confirmed with owner
- ☐ Division 26 coordination complete
- ☐ Wiring diagrams included

Keying & Key Control

- ☐ Keying schedule complete
- ☐ Master key hierarchy established
- ☐ Restricted keyway confirmed
- ☐ Owner sign-off on keying

Auxiliary Hardware

- ☐ Stops (wall/floor/overhead) included
- ☐ Holders (overhead/floor/magnetic) included
- ☐ Protective plates (kick/mop/armor) specified
- ☐ Silencers for frames
- ☐ Thresholds, weatherstripping, gasketing coordinated
- ☐ Specialty items (coordinators, flush bolts, viewers)

Submittals & QA

- ☐ Hardware schedule with complete sets
- ☐ Product data sheets provided
- ☐ Templates & installation details included
- ☐ Samples (finish/hardware mockup) submitted
- ☐ Warranties confirmed (locks, closers, exit devices)

Final Coordination

- ☐ All openings have a hardware set
- ☐ No conflicts with doors/frames
- ☐ Life safety, ADA, fire, and security reviewed
- ☐ Owner/architect/contractor approval complete